

# Local Side-line Appointments & Documents

## SARU Competitions

Side-line Appointments by local society to SARU competitions - *Televised and Non-televised matches*

Appointment to SARU Competitions			Operations	
Officials'	Televised	Non-televised	Function	Forms
2 x Substitution controllers – also known as the AR 4/5	Yes	Yes	Efficient operation of substitutions and replacements	Substitution Cards <ul style="list-style-type: none"> <li>15 per team</li> </ul>
Technical Zone Manager (TZM) – previously known as the AR 6	Yes	Yes	Manage information from the Substitution controllers	Player Movement Summary Form. <ul style="list-style-type: none"> <li>Document sent to the relevant role players.</li> </ul>
Recorder – also known as the STATISTICIAN	No	Yes	Records all match events	SA RUGBY – Player Movement & Score Sheet <ul style="list-style-type: none"> <li>The Statistician Form may be used until the conversion happens in the society.</li> <li><b>HAVE ACCESS TO POWER (PENDING TYPE OF EQUIPMENT USED) AND INTERNET CONNECTION</b></li> </ul>
Time Keeper	Yes	Yes	Notes time lines for all events	Rugby Match Stoppages Control Sheet for Official Timekeepers
Side-line Manager	If Required	If Required	Oversee the management of the side-line area. Usually the Society Referee Manager fulfil this role and could be tasked with other functions as well (ex. Match Manager).	

The appointees fulfilling these roles ***must*** complete the World Rugby Online learning module for:

- Technical Zone Programme – <http://officiating.worldrugby.org/index.php?module=2>
- Keep Rugby Onside online programme - <http://integrity.worldrugby.org/?language=en>

It advised that the appointees also complete the Match Commissioner Programme - <http://officiating.worldrugby.org/?module=3>

The awareness certificate is provided from World Rugby once completed. The validation period is stated on the certificate whereby the appointee has to re-take the programme.

Further to this the appointee ***has to*** constantly monitor the following website “Clarifications in Law” to align oneself in the application of Law 3:

<http://laws.worldrugby.org/?domain=10>

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## Checklist – Society (15's Match) \*\*\*

Official	Documents and or trade tools	Total Required	Tick off
Technical Zone Manager	Player Movement Summary Form	2 per match	
	Substitution Cards	15 per team • Different colour per team	
	“REFEREE/ASSISTANT REFEREE/TMO REPORT ON TEMPORARY SUSPENSION OR SEND OFF“	15 per match	
	Law book	1	
	SARU Side-Line Management for 15s	1	
	Radios (if separated from the Time Keeper)	Min of 2 per match	
	Substitution Paddles as per sponsor requirements	1 set (number 1-23)	
	AR Flags as per sponsor requirements	2	
Recorder / STATISTICIAN	“SA RUGBY – Player Movement & Score Sheet” or “SARU Stats” Form	Usually done electronically Manual Backup - 2 per match for unforeseeable electronic problems	
Time Keeper	“Rugby Match Stoppages Control Sheet for Official Timekeepers”	2 per match	
	Stop watches (same model)	4 per match	
	Super Sound Horn (Backup)	2 per match	

\*\*\*It's advised that the checklist be finalised three (3) days prior to the match/s.